SaaSTech Servers

INDUSTRY WEBSITE GUIDE
Workshop workbook

DOMAINS / WEBSITES / BRANDED EMAIL

Courier, Delivery, Logistics & Warehousing



Explain the shipment before confirming the route.



Explore a practical website plan and download the guide and planning resources.

Microsoft 365 for your organization.

Make every page useful.

- Separate delivery and warehouse-service paths
- Help customers describe the shipment or space
- Explain quote review and booking confirmation

Register or transfer your domain to SaaSTech Servers.

saastech.net/industry/courier-delivery-logistics-warehousing

Scan for the guide and downloadable resources.

SCAN TO EXPLORE

SaaSTech Servers

SERVING CANADIAN BUSINESSES
Since 1999

Everything your business needs to move online.

Your name. Your website. Your business email.



DOMAIN CITY

Make a name.

Find your domain name or bring one you own.

WEBSITE VILLAGE

Build your online home.

Start with Website Builder or explore WordPress.

EMAIL TOWN

Look the part.

Use your business name in your team's email.

Not sure where to start?

Take a walk down Main Street.

Explore industry guides, website ideas and practical steps for your business.

Start at **saastech.net**

SCAN TO EXPLORE

Getting started with SaaSTech Servers

Create your free account before contacting support. Keep the detachable record private.

1 Create or sign in to your account

Use an email you can access and follow the secure account prompts. No purchase is required.

2 Keep your customer number and call-in PIN ready

Support may ask for both during a call you initiated through verified Contact Us.

3 Enable two-step verification

Have your registered phone or authenticator device with you when calling SaaSTech Servers; you may need it to sign in or verify the account yourself.

Create My Account | saastech.net/create-account

Contact Us	Account Learning Centre	Delegate access playlist

On Contact Us, check your language/region and currency settings, then use the local contact number shown there.

The Account Learning Centre covers setup and delegation for Website Builder and other services. Choose Work with delegates.

Cut or tear out the card below before sharing this workbook

PRIVATE account reference and call-in authentication

Organization or name _____

Account sign-in email _____

Customer number _____

Call-in PIN _____

Domain names _____

Reviewed on _____

Update your call-in PIN at pin.saastech.net or in My Account after signing in.

Never share your account password or call-in PIN with someone helping manage your services. Each helper should create their own SaaSTech Servers account and receive only the delegated permissions they need. Review purchase/payment and account-security permissions carefully.

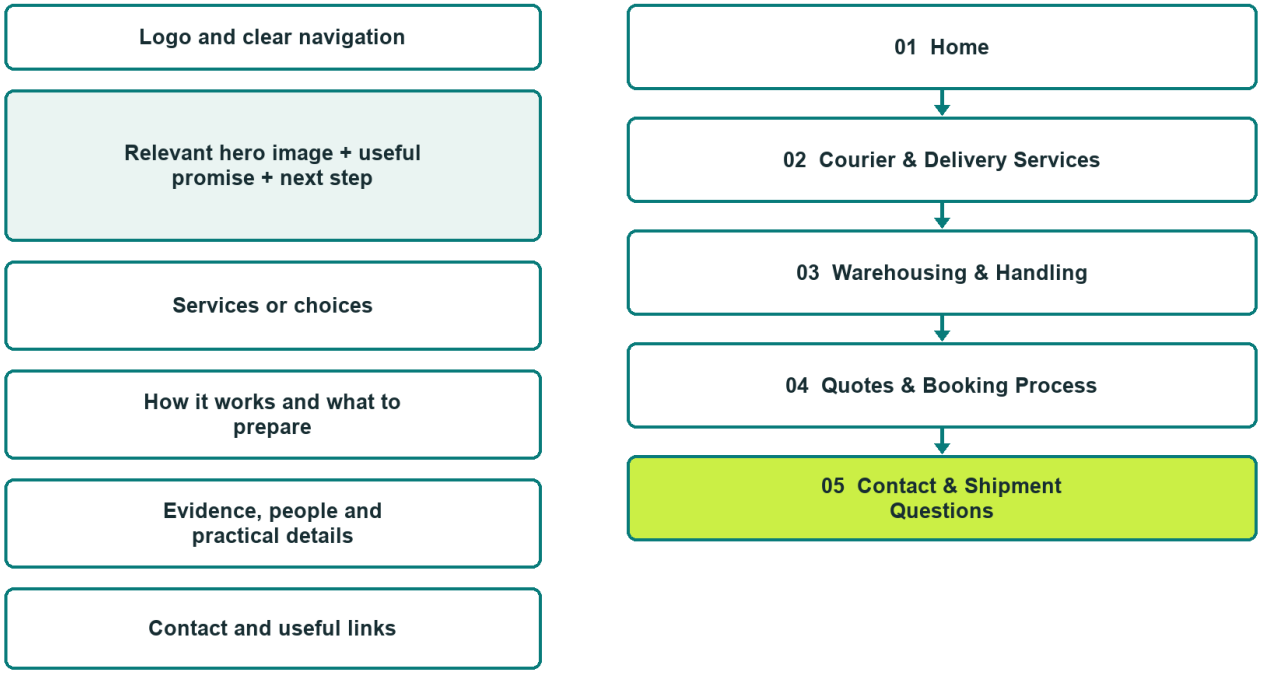
For official support, give the call-in PIN only during a call you initiated through verified Contact Us. Never share passwords, sign-in verification codes or recovery codes.

Do not record passwords, verification/recovery codes, security answers or payment details here. Keep this card safe and cut or tear it out before sharing the workbook.

Use a secure password manager for passwords and recovery information.

Courier, Delivery, Logistics & Warehousing Website workbook

A practical workshop for a 5-page website. Study the example, plan the content and draft your own version in Word or on paper.



Plan → Draft → Build → Test

Capture edition: five genuine unpublished Website Builder desktop excerpts. Review mobile views on the industry page.

Explore Website Builder and compare plans

Before you build

Your business supplies the facts. Prairie Waypoint Logistics is a fictional teaching example, not a live service.



- ☐ Request a delivery or storage discussion
- ☐ Verified business identity, services and current contact information
- ☐ A clear enquiry, review and confirmation process
- ☐ Choose original photographs and confirm permission to use them.
- ☐ Keep private customer records out of public website forms.

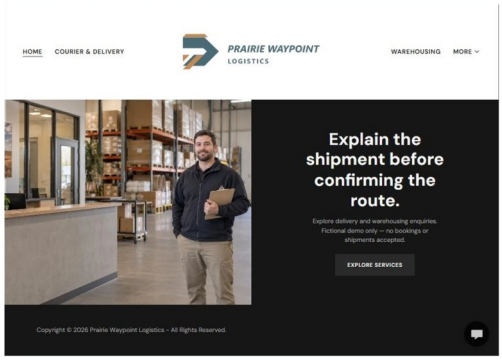
Your audience and the action you want them to take

Facts to verify and people who must approve them

Create your SaaSTech Servers account

01 Home

Give this page one clear job in the customer journey.



Unpublished Website Builder desktop excerpt. Page content continues below.

Sample wording — adapt and verify

Explain the shipment before confirming the route.

Explore delivery and warehousing categories and prepare the details needed for an initial discussion. The coordinator confirms whether the request can be accepted and explains the next step.

Use the relevant page to prepare a focused enquiry, then contact the team to confirm the next step.

Suggested button: Request a delivery or storage discussion

Website advice

Separate delivery and warehousing enquiries, explain suitability and capacity review, and keep enquiries distinct from confirmed bookings or live tracking.



Your draft: Home

Write in the voice of your own business. Use facts you can verify, not promises copied from the example.

Headline and short introduction

Main content and details visitors need

Button wording and destination

Photo choice, permission and facts still to confirm

Partner check: can someone unfamiliar with the business find a useful next step?

02 Courier & Delivery Services

Give this page one clear job in the customer journey.



Unpublished Website Builder desktop excerpt. Page content continues below.

Sample wording — adapt and verify

Courier & Delivery Services

Tell the coordinator the general origin and destination areas, package type and requested timing. The team reviews the request before confirming availability or a delivery commitment.

Discuss any remaining questions with the team and wait for direct confirmation before making arrangements.

Suggested button: Request a delivery or storage discussion

Website advice

Describe verified route and shipment categories; make timing and acceptance subject to review.



Your draft: Courier & Delivery Services

Write in the voice of your own business. Use facts you can verify, not promises copied from the example.

Headline and short introduction

Main content and details visitors need

Button wording and destination

Photo choice, permission and facts still to confirm

Partner check: can someone unfamiliar with the business find a useful next step?

03 Warehousing & Handling

Give this page one clear job in the customer journey.



Unpublished Website Builder desktop excerpt. Page content continues below.

Sample wording — adapt and verify

Warehousing & Handling

Discuss the type, approximate quantity and timing of goods you need to store. Suitability, capacity, handling and access arrangements must be confirmed with the operator.

Discuss any remaining questions with the team and wait for direct confirmation before making arrangements.

Suggested button: Request a delivery or storage discussion

Website advice

Explain offered storage and handling categories without inventing capacity, security ratings or special-goods capability.



Your draft: Warehousing & Handling

Write in the voice of your own business. Use facts you can verify, not promises copied from the example.

Headline and short introduction

Main content and details visitors need

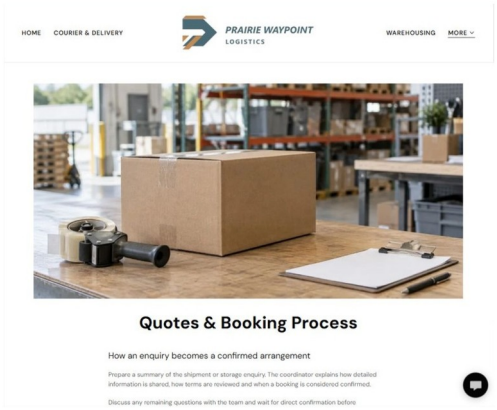
Button wording and destination

Photo choice, permission and facts still to confirm

Partner check: can someone unfamiliar with the business find a useful next step?

04 Quotes & Booking Process

Give this page one clear job in the customer journey.



Unpublished Website Builder desktop excerpt. Page content continues below.

Sample wording — adapt and verify

Quotes & Booking Process

Prepare a summary of the shipment or storage enquiry. The coordinator explains how detailed information is shared, how terms are reviewed and when a booking is considered confirmed.

Discuss any remaining questions with the team and wait for direct confirmation before making arrangements.

Suggested button: Request a delivery or storage discussion

Website advice

Explain non-sensitive enquiry, private details, quote review and explicit acceptance. Do not mimic live tracking.

Your draft: Quotes & Booking Process

Write in the voice of your own business. Use facts you can verify, not promises copied from the example.

Headline and short introduction

Main content and details visitors need

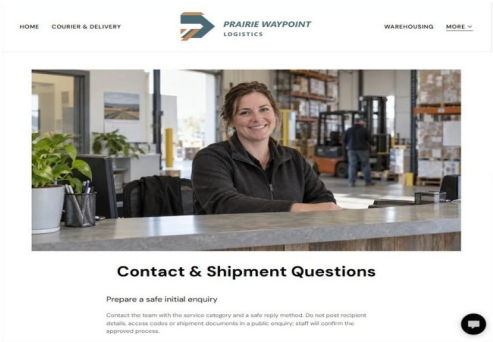
Button wording and destination

Photo choice, permission and facts still to confirm

Partner check: can someone unfamiliar with the business find a useful next step?

05 Contact & Shipment Questions

Give this page one clear job in the customer journey.



Unpublished Website Builder desktop excerpt. Page content continues below.

Sample wording — adapt and verify

Contact & Shipment Questions

Contact the team with the service category and a safe reply method. Do not post recipient details, access codes or shipment documents in a public enquiry; staff will confirm the approved process.

Discuss any remaining questions with the team and wait for direct confirmation before making arrangements.

Suggested button: Request a delivery or storage discussion

Website advice

Provide reviewed contacts and clear limits; use private routes for recipient information or shipment documents.



Your draft: Contact & Shipment Questions

Write in the voice of your own business. Use facts you can verify, not promises copied from the example.

Headline and short introduction

Main content and details visitors need

Button wording and destination

Photo choice, permission and facts still to confirm

Partner check: can someone unfamiliar with the business find a useful next step?

Test before publishing

Review the whole journey on a desktop and phone. Compare these desktop excerpts with the mobile captures on the industry page.

□ Fictional demonstration only. Verify service coverage, goods acceptance, capacity and terms. Do not imply live tracking, customs expertise, hazardous-goods capability or guaranteed delivery; keep recipient data and access details private.

□ Verify each offered service, contact route, location and opening arrangement.

□ Remove fictional identity, claims, availability and prices before a real launch.

□ Test every enquiry route and download on desktop and mobile.

□ Keep sensitive information in approved private systems.

□ Obtain operator approval for all public wording and image use.

□ Check every link, form destination, download and confirmation message.

□ Check logo contrast, hero framing, text sizes and image loading.

□ Save a named backup and assign a content-review date.

Changes to finish and person responsible

Approval and next review date

Website Builder plans and signup